

Memorandum of Association
of
SCINDeA

**MEMORANDUM OF ASSOCIATION
OF
SOUTH CENTRAL INDIA NETWORK FOR DEVELOPMENT ALTERNATIVES
(SCINDeA)**

1. NAME:

The name of the society shall be "South Central India Network for Development Alternatives".

2. REGISTERED OFFICE:

The Registered Office of the Society shall be situated, for the time being, at No. 40, Thambusamy Street, Kellys, Kilpauk, Chennai 600 010.

3. DATE OF FORMATION OF THE SOCIETY:

The Society was formed on 28.05.94.

4. REGISTRATION DISTRICT:

The Society is located with in the Registration District of Central Madras.

5. OBJECTS:

The objects for which the Society is established, which are NOT FOR THE PURPOSE OF PROFIT BUT FOR PUBLIC AND CHARITABLE PURPOSES which shall not be restricted to any particular caste, creed or religion and the operation of which is restricted to only the Indian Territories, are :

- A. To bring together the non-governmental organisations, working on development and operating in the South Central region of India viz... the States of Karnataka, Andhra Pradesh and Tamil Nadu, to co-ordinate and network their activities for the purpose of implementing the participatory model of development.
- B. To channelize the resources of non-governmental organisations and facilitate the easy disbursement of funds for projects of common nature involving people's participation.
- C. To support programmes based on community participation at all levels of planning and implementation.

- D. To undertake programmes based on the resources, abilities and knowledge of grassroots communities.
- E. To work towards greater social justice and equity in the distribution of resources.
- F. To focus the attention of the members on the most marginalised sections of the communities like Dalits, Tribals, Fisher-folk, Women, Children, Landless Peasants, Agricultural Workers and others exposed to exploitative and oppressive practices in order for them to promote sustainable and human development.
- G. To recognise women's central role in community development, enable and involve them in decision making processes.
- H. To promote a multi-sectoral, integrated approach for holistic and sustainable development.
- I. To re-establish effective indigenous systems of health, agriculture, other forms of eco-technology and rural skills (ancient and modern), thereby promoting environment- friendly occupations.
- J. To promote alternative energy sources that are natural to the area - solar, water, wind, biogas etc.
- K. To initiate programmes based on participatory research of the ecological status of the South Central India region and consider their long term impact on the development of the people.
- L. To promote the sharing of the experiences and expertise both within its membership and other interested and committed NGOs.
- M. To promote the training and education of its members and work towards a common understanding of the problems in the region and strategies to address them.
- N. To encourage NGOs and other groups to be actively involved in the advocacy programmes of the Network.
- O. To promote alternative agricultural practices like fodder development and cattle care, fisheries, sericulture etc. in support of the victims of the drought.
- P. To initiate savings and credit facilities through appropriate saving schemes.
- Q. To disseminate and share information through use of local media and indigenous systems of communication.

6. THE OBJECTS INCIDENTAL OR ANCILLARY TO THE MAIN OBJECTS ARE:

- Planning and implementation to be done by grassroots communities.
- Training the whole community.
- To support the victims of drought - children, women and elders.
- To link with Government resources - State and Central.
- To ensure that the management rests with People's Organisations.
- Autonomous NGOs to plan collectively and monitor proposals and reports including financial statements thus ensuring transparency.
- Activating potential women towards leadership, ownership and control of assets.
- Resource Agencies to be invited to participate in the Network meetings.
- Decisions to be taken openly and collectively.
- Members and Resource Agencies to respect the decisions of the collective.

7. THE MANAGEMENT OF THE AFFAIRS OF THE SOCIETY HAS BEEN ENTRUSTED TO THE FIRST COMMITTEE OF MANAGEMENT CONSISTING OF THE FOLLOWING PERSONS:

1. Rev Prasanna Kumari 2. Mr. Paul Vijayakumar 3. Dr Sheila Benjamin 4. Mr. Andrew Arulappan	5. Ms Rajammal 6. Mr Pirithiviraj 7. Dr Anne Victoria
---	---

We, the said persons, whose names are subscribed, have formed ourselves into a society under the Tamil Nadu Societies Registration Act, 1975 in pursuance of these Memorandum of Association, a copy of which is filed herewith and certified in the manner prescribed by the said Act, and Rules and Regulations of the Society.

Certified that this is the correct copy of the Rules and Regulations of the Association. We, the several persons, whose names are subscribed, are desirous of being formed into a Society under the Societies Registration Act of certified in the manner prescribed by the said Act, and the Rules and Regulations of the Society.

Name	Address	Age	Designation	Occupation	Signed
Rev Prasanna Kumari	No.1. Haddows Road Chennai - 600 006	44	President	Executive Secretary	Sd/-
Mr Paul Vijayakumar	SUCHI 2-755, Seshapillar Road Kongareddipalli Chittoor - 517 001	39	Vice-president	Social Worker	Sd/-
Dr Sheila Benjamin	80-C Kottaiyur Road Yelagiri Hills – 635 853 Vellore District	43	Executive Secretary	Community Dentist	Sd/-
Mr Andrew Arulappan	153, Sevoor & Post (via) S.L.R.S. Vellore – 632 106 Vellore District	42	Treasurer	Social Worker	Sd/-
Ms Rajammal	1, New Muslim Street Polur Road Tiruvannamalai – 606 601 Tiruvannamalai District	35	Member	Social Worker	Sd/-
Mr Prithiviraj	Awai Farm Vadavalam Post Pudukottai 622 004	35	Member	Eco-Farmer	Sd/-
Dr Anne Victoria	31, Bharathi Nagar Pudukottai 622 001	50	Member	Medical Director	Sd/-

Witness: 1. Dr K. Rajaratnam

Witness: 2. Mr Bennet Benjamin

Place : Chennai

Date : 02:08:1994

***Bye-Laws
of
SCINDeA***

**BYE-LAWS
OF
SOUTH CENTRAL INDIA NETWORK FOR DEVELOPMENT AL TERNATIVES
(SCINDeA)**

1. NAME OF THE SOCIETY:

The Name of the Society shall be "SOUTH CENTRAL INDIA NETWORK FOR DEVELOPMENT ALTERNATIVES" (SCINDeA).

2. ADDRESS:

The Address of the Registered Office of the Society shall be at No. 40, Thambusamy Street, Kellys, Kilpauk, Chennai - 600 010.

3. DATE OF FORMATION:

The Society was formed on 28.05.1994.

4. REGISTRAR:

The Registrar of the District of Madras Central is the Registrar within whose jurisdiction the Society is constituted.

5. OBJECTS:

The objects for which the Society is established, which are NOT FOR THE PURPOSE OF PROFIT BUT FOR PUBLIC AND CHARITABLE PURPOSE which shall not be restricted to any particular caste, creed or religion and the operation of which is restricted to only the Indian Territories, are:

- a. To bring together the non-governmental organisations, working on development and operating in the South Central region of India viz... the States of Karnataka, Andhra Pradesh and Tamil Nadu, to co-ordinate and network their activities for the purpose of implementing the participatory model of development.
- b. To channelize the resources of non-governmental organisations and facilitate the easy disbursement of funds for projects of common nature involving people's participation.
- c. To support programmes based on community participation at all levels of planning and implementation.

- d. To undertake programmes based on the resources, abilities and knowledge of grassroots communities.
- e. To work towards greater social justice and equity in the distribution of resources.
- f. To focus the attention of the members on the most marginalised sections of the communities like Dalits, Tribals, Fisher-folk, Women, Children, Landless Peasants, Agricultural Workers and others exposed to exploitative and oppressive practices in order for them to promote sustainable and human development.
- g. To recognise women's central role in community development, enable and involve them in decision making processes.
- h. To promote a multi-sectoral, integrated approach for a holistic and sustainable development.
- i. To re-establish effective indigenous systems of health, agriculture, other forms of eco-technology and rural skills (ancient and modern), thereby promoting environment friendly occupations.
- j. To promote alternative energy sources that are natural to the area - solar, water, wind, bio-gas etc.
- k. To initiate programmes based on participatory research of the ecological status of the South Central India region and consider their long term impact on the development of the people.
- l. To promote the sharing of the experiences and expertise both within its membership and other interested and committed NGOs.
- m. To promote the training and education of its members and work towards a common understanding of the problems in the region and strategies to address them.
- n. To encourage NGOs and other groups to be actively involved in the advocacy programmes of the Network.
- o. To promote alternative agricultural practices like fodder development and cattle care, fisheries, sericulture etc. in support of the victims of the drought.
- p. To initiate savings and credit facilities through appropriate saving schemes.

- q. To disseminate and share information through use of local media and indigenous systems of communication.

6. THE OBJECTS INCIDENTAL OR ANCILLARY TO THE MAIN OBJECTS ARE :

- Planning and implementation to be done by grassroots communities.
- Training the whole community.
- To support the victims of drought - children, women and elders.
- To link with Government resources - State and Central.
- To ensure that the management rests with People's Organisations.
- Autonomous NGOs to plan collectively and monitor proposals and reports including financial statements thus ensuring transparency.
- Activating potential women towards leadership, ownership and control of assets.
- Resource Agencies to be invited to participate in the Network meetings.
- Decisions to be taken openly and collectively.
- Members and Resource Agencies to respect the decisions of the collective.

7. MEMBERSHIP:

- a. Non-Governmental Organisations admitted to the Society in the first instance shall be the Primary Members of the Society. The organisations or individuals admitted later may be treated as Associate Members after a probationary period of one year, after which the General Body may consider them for the primary membership.
- b. Admission to the membership of the Society shall be subject to the recommendation of the General Body. Apart from Non Governmental Organisations which are registered as Societies, Charitable Companies or Trusts, individuals such as experts in the field of development may also be admitted to the category of Honorary Members with the status of observers, and not more than six such Honorary Members will be admitted at any given time.
- c. In the case of Non-Governmental Organisations only those which have been working with communities and who are field-based with an experience of a period not less than five years alone shall be considered for the membership of the Society. These organisations should be like-minded in their approach

towards mutual sharing and caring with an overall vision for people based participatory development programmes.

- d. A Non-Governmental Organisation who is admitted to the membership of the Society shall be liable to pay an Admission Fee of Rs. 101/- at the time of admission.
- e. Every member shall also pay a Subscription Fee of Rs.101/- per year.

The Admission Fee shall be payable within 15 days of receipt of communication from the society to the member so admitted. The subscription fee shall be paid on or before the 30th of January each year failing which a penalty of Rs. 20/- per month would be levied.

- f. The committee of Management may decide not to admit any person to the membership of the society without assigning any reasons. The decision of the Committee shall be final.
- g. A member may resign from the membership of the Society at any time by giving a notice of atleast 14 days duration.
- h. A member who fails to pay the subscription fee for a continuous period of 3 years or a member who violated the Rules and Regulations of the Society and the directives of the Committee of Management may be liable to be removed from the membership of the Society by the Committee of Management, after giving a reasonable opportunity to the member. Any member so removed may file an appeal to the General Body within 15 days of the communication of the decision and the General Body's decision on the appeal shall be final.
- i. **RIGHTS, OBLIGATIONS AND PRIVILEGES OF THE MEMBERS:**

The members of the Society shall be entitled to participate in the Meeting of the Society, participate in the discussions and vote.

- j. The Non-Governmental Organisations who are members of the Society are entitled to send their Chief functionaries for the meetings of the Society and each member will be entitled to a vote.
- k. The Non-Governmental Organisations are also entitled to prepare and present project proposals ensuring the participation of the people and they will have a right to be considered for the grant of funds.
- l. No proxy shall be allowed to vote on resolutions though proxies may be allowed to participate in the meetings of the society.

8. COMMITTEE OF MANAGEMENT:

- a. Management of the Society shall be entrusted to a Committee of Management consisting of the following office-bearers :
 - 1. President
 - 2. Vice-President
 - 3. Executive Secretary
 - 4. Treasurer
 - 5. 3 Ordinary Members

- b. **QUALIFICATIONS:**

The Members of the Committee of Management shall be the Chief Functionaries of NGOs holding primary membership, committed to the cause of development of the Society. They shall not be persons convicted of criminal offences involving moral turpitude nor declared insolvent.

- c. **TERMS OF OFFICE:**

All the Members of the Committee of Management shall hold office for a period of 3 years at a time and they may be entitled for re-election.

- d. **METHOD OF APPOINTMENT:**

The subscribers of the Management of Association and the Bye-laws of the Society shall constitute the First Committee Management and they shall hold office for a period of three years from the date of formation of the Society.

On the expiry of their term of office, they shall retire, but continue till an election is held in the immediately following General Body Meeting. They are entitled to be re-elected for a second term only.

- e. **REMOVAL FROM OFFICE:**

An office bearer or member of the Committee of Management is also entitled to resign by giving a notice to the Society, in writing.

An office-bearer or the member of the Committee of Management may also be removed from office by the Committee of Management. If in the opinion of the Committee of Management, such a person is acting in a manner prejudicial to the interest and welfare of the Society. However, such relieving or removing shall be done only after an opportunity is furnished to the office-bearer.

Any casual vacancy arising in any office due to the death, resignation or removal of an office-bearer may be filled up by the Committee by co-opting a member of the General Body of the Society. Such co-opted person shall hold office till the immediately following General Body Meeting or till the expiry of the term of office of the person in whose place he/she was co-opted.

Any vacancy in any of the offices shall not invalidate the proceedings of the Committee of Management or the resolutions passed there at.

- f. The Meeting of the Committee of Management shall be held atleast once in six months and a notice shall be given to its members atleast 14 days before the date of the meeting of the Committee of the Management and the quorum for such a Meeting shall be 1/3rd of the Committee of Management.

9. PROCEDURE BY WHICH THE SOCIETY SHALL TRANSACT ITS BUSINESS:

- a. The Executive Secretary shall be a full-time executive of the Society.
- b. All routine matters of the business of the Society shall be transacted by the Executive Secretary in a manner as directed by the Committee of Management.
- c. Executive Secretary of the society shall be responsible for the preparations and filling of all records, returns and other statements with the concerned Registrar.
- d. The, Executive Secretary of the Society shall be the person authorised to sue and be sued on behalf of the Society.

10. ACCOUNTS AND AUDIT:

- a. The Treasurer shall have charge of all moneys belonging to the Society and his Receipt shall be a discharge for all subscriptions and other moneys payable to the society. The Treasurer shall make all disbursements authorised by the committee and cause true accounts to be kept of sums of money received and expended on behalf of the Society and the matters in respect of which such receipts and expenditure take place, and of the assets, credits and liabilities of the Society. During the temporary incapacity of the Treasurer, through illness or otherwise, the Committee may appoint a Deputy Treasurer. The Treasurer shall also present a budget for the existing year.

- b. The Society shall maintain proper Books of Account and prepare a Receipt and Expenditure Account and Balance Sheet at the end of the financial year and cause them to be audited by a duly qualified Chartered Accountant, appointed for the purpose by the General Body of the Society. The Statement of the Accounts such as the Receipts and Payments, Balance Sheet etc. thus audited shall be placed before the General Body of the Society in its Annual General Meetings.
- c. The Society shall open the Current Account or Savings Bank Account with any Nationalised Bank as determined by the Committee of Management and the same shall be operated by any three persons of the Committee of Management, one of whom shall be the Treasurer and the other two nominated by the Committee. .

11. FINANCIAL YEARS:

The Financial Year of the Society shall be from 1st day of April of a year to the 31st day of March of the succeeding year.

12. IMPOSITION OF DISCIPLINE:

If any member commits a breach of the provisions of these byelaws resulting in monetary or other loss, the Committee reserves the right to take disciplinary action against such members.

13. FUNDS OF THE SOCIETY:

The funds of the Society shall be invested in the manner specified under the Provisions of Sec. 13(1) (d) read with Sec. 11 (5) or such other provisions hereafter formulated, of the Income Tax Act, 1961.

14. FUNDS EARMARKED:

- a. The funds and the income of the Society shall be wholly utilised towards the objects of the Society and no portion of the Society fund shall be utilised for payment to the members by way of profit, interest and dividend.
- b. No fund shall be earmarked for the purpose of making provision for a dependent of a deceased or a disabled Member.

15. DAY-TO-DAY TRANSACTIONS:

The Executive Secretary shall make arrangements for the day-to-day financial transactions of the Society.

Supply of Copies: On payment of a fee of Rs. 1/- per copy, every member is entitled to the supply of copies of Bye-laws, Receipt and Expenditure Account and the Balance Sheet.

16. GENERAL BODY MEETINGS:

The General Body Meeting of the Society shall be held atleast once in a year. In the Annual General Body Meeting narrative report of the programmes of the Society, the audited statement of accounts for the year ended prior to the meeting and an annual budget shall be placed for approval of the members.

In the Annual General Body Meeting apart from other business as may be placed, the appointment of Auditors and the remuneration payable to the Auditors may also be determined.

A notice of every such General Body Meeting shall be given by the Society to its members atleast 21 days before the date of the meeting and the notice shall specify the date, time, place and agenda of the meeting and the quorum shall be $\frac{1}{2}$ of the total strength of the members of the society.

The President or in his/her absence the Vice-president of the Society shall be entitled to preside as Chairperson at all General Body Meetings and in the absence of both, a Chairperson be elected from members of the Committee of Management present at the meeting.

17. EXTRAORDINARY GENERAL MEETING:

The Committee may at any time call for an Extraordinary General Meeting of the Society on its own or on a requisition in writing to the President of the Society by one third of the members of the Society. A notice of every such Extraordinary General Meeting shall be given by the Society to its members atleast 21 days before the date of the meeting and the notice shall specify the date, time, place and agenda of the meeting along with the text of Special Resolutions and the explanatory statements thereon proposed for considerations, if any.

18. SPECIAL RESOLUTION / AMENDMENTS:

Any amendment to the Memorandum and the Bye-laws of the Society shall be made only by means of a Special Resolution passed by a majority of not less than $\frac{2}{3}$ of the members of the Society entitled to vote and who are present at the meeting of which a notice of not less than 21 days duration has already been given specifying the intention to propose the resolution as a Special Resolution and such amendment shall

have effect subject to the approval by the Director of Income Tax (Exemptions) having jurisdiction over the Society.

Provided that if all the members present at a meeting, entitled to vote, agree a resolution may be passed as a special resolution in spite of the notice of such meeting is of a lesser duration.

19. INSPECTION OF THE REGISTERS :

The Register of members, the books containing the Minutes and the Books of accounts of the Society shall be kept at the

Registered office of the Society during business hours for inspection by the members of the Society.

20. ANY OTHER MATTERS:

All other matters not provided for under these Bye-laws shall be governed by the provisions of the Tamil Nadu Societies Registration Act and the rules formed thereunder.

21. SALE OF IMMOVABLE PROPERTY :

The sale of any immovable property owned by the Society shall be effected by passing a Resolution in the meeting of the Committee of Management and the same shall have effect subject to the approval by the Director of Income Tax (Exemptions) having jurisdiction over the Society.

22. DISSOLUTION:

The Society can be dissolved or wound up by the COMMITTEE OF THE MANAGEMENT with the concurrence of the MEMBERS at a General Body Meeting of the Members and the assets and liabilities of the Society shall be transformed to another Registered Society or Trust whose aims and objects are similar to that of the Society. This is a Public Charitable Society and in no case the property of the Society shall be reverted for the personal use of the MEMBERS or their heirs or others and no property of the Society shall be used for the benefit of the MEMBERS or their legal heirs or others. The Members shall have no right to revoke the Society and it shall be an irrevocable Society.

Certified that this is the correct copy of the Rules and Regulations of the Association. We, the several persons, whose names are subscribed, are desirous of being formed into a Society under the Societies Registration Act and certified in the manner prescribed by the said Act, and the Rules and Regulations of the Society.

Name	Address	Age	Designation	Occupation	Signed
Rev Prasanna Kumari	No.1. Haddows Road Chennai - 600 006	44	President	Executive Secretary	Sd/-
Mr Paul Vijayakumar	SUCHI 2-755, Seshapillar Road Kongareddipalli Chittoor - 517 001	39	Vice-president	Social Worker	Sd/-
Dr Sheila Benjamin	80-C Kottaiyur Road Yelagiri Hills – 635 853 Vellore District	43	Executive Secretary	Community Dentist	Sd/-
Mr Andrew Arulappan	153, Sevoor & Post (via) S.L.R.S. Vellore – 632 106 Vellore District	42	Treasurer	Social Worker	Sd/-
Ms Rajammal	1, New Muslim Street Polur Road Tiruvannamalai – 606 601 Tiruvannamalai District	35	Member	Social Worker	Sd/-
Mr Prithiviraj	Awai Farm Vadavalam Post Pudukottai 622 004	35	Member	Eco-Farmer	Sd/-
Dr Anne Victoria	31, Bharathi Nagar Pudukottai 622 001	50	Member	Medical Director	Sd/-

Witness: 1. Dr K. Rajaratnam

Witness: 2. Mr Bennet Benjamin

Place : Chennai

Date : 02:08:1994